



## **Buddhist Tzu Chi Foundation Tzu Chi USA Scholars 2024**

### **Application Checklist for College-Bound High School Graduates**

#### **❖ IF YOU APPLY ONLINE**

##### **➤ STEP 1 : ONLINE APPLICATION PROCESS**

- Complete the Tzu Chi USA Scholarship application form for high school students
- Upload a copy of financial documents
- Upload an autobiography
- Upload an essay about Tzu Chi

##### **➤ STEP 2: MAIL or EMAIL SUPPORTING DOCUMENTS**

- An official high school transcript
- Two letters of recommendations
- If you send the documents in separate emails, please always include a cover page with the applicant's name, email, and phone number

##### **➤ STEP 3: FOLLOW-UP**

- Wait for home visit notification

#### **❖ IF YOU APPLY BY MAIL**

##### **➤ STEP 1 : APPLICATION PROCESS**

- Tzu Chi USA Scholarship application form for High School students
- A copy of financial documents
- An Autobiography
- An essay about Tzu Chi
- An official high school transcript
- Two letters of recommendations
- If you send the documents in separate emails, please always include a cover page with the applicant's name, email, and phone number

##### **➤ STEP 2: FOLLOW-UP**

- Wait for home visit notification



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**\*\*\* Please double-check your regional office's address before mail-in (see next page).**

Please mail your supporting documents to Tzu Chi USA regional office that has been assigned to you based on your school zip code, and indicate **Attn: Tzu Chi USA Scholars Program**.

Here are the Tzu Chi USA regional offices:

#### *Northwest Region*

**N. CA, N. NV, OR, WA, ID, MT,  
WY, AK**

2355 Oakland Rd, San Jose,  
CA 95131

Tel: 408-457-6969

Fax: 408-943-8420

Email: [NWscholars@tzuchi.us](mailto:NWscholars@tzuchi.us)

#### *National Headquarters*

**S. CA, S. NV, AZ, UT, NM, CO**

1100 S. Valley Center Ave, San  
Dimas, CA 91773

Tel: 909-447-7799

Fax: 909-447-7948

Email: [HQscholars@tzuchi.us](mailto:HQscholars@tzuchi.us)

#### *Pacific Islands Region*

**HI, GU**

1238 Wilhelmina Rise, Honolulu,  
HI 96816

Tel: 808-737-8885

Fax: 808-737-8889

Email: [Plscholars@tzuchi.us](mailto:Plscholars@tzuchi.us)

#### *Midwest Region*

**OH, ND, SD, MN, WI, MI, NE,  
IA, MO, IL, IN, KY, WV**

1430 Plainfield Rd, Darien, IL  
60561

Tel: 630-963-6601

Fax: 630-960-9360

Email: [MWscholars@tzuchi.us](mailto:MWscholars@tzuchi.us)

#### *Central Region*

**N. TX, KS, OK, AR, TN**

534 W. Belt Line Rd,  
Richardson, TX 75080

Tel: 972-680-8869

Fax: 972-680-7732

Email: [CENscholars@tzuchi.us](mailto:CENscholars@tzuchi.us)

#### *Southern Region*

**S. TX, LA, FL, MS, AL, GA**

6200 Corporate Dr, Houston,  
TX 77036

Tel: 713-981-8966

Fax: 713-981-9008

Email: [SOUscholars@tzuchi.us](mailto:SOUscholars@tzuchi.us)

#### *Northeast Region*

**NY, VT, NH, ME, MA, RI, CT**

137-77 Northern Blvd, Flushing,  
NY 11354

Tel: 718-888-0866

Fax: 718-460-2068

Email: [NEscholars@tzuchi.us](mailto:NEscholars@tzuchi.us)

#### *Mid-Atlantic Region*

**PA, DE, NJ**

150 Commerce Rd, Cedar  
Grove, NJ 07009

Tel: 973-857-8666

Fax: 973-857-9555

Email: [MAScholars@tzuchi.us](mailto:MAScholars@tzuchi.us)

#### *Greater Washington D.C. Region*

**DC, MD, NC, SC, VA**

1516 Moorings Dr, Reston, VA  
20190

Tel: 703-707-8606

Fax: 703-707-8607

Email: [DCscholars@tzuchi.us](mailto:DCscholars@tzuchi.us)